

Victorian Landcare Facilitator Program

VLFP Professional Development and Training

The VLFP Professional Development and Training for Landcare facilitator budget MUST be allocated as per VLFP Guidelines, Funding Agreement and Work Plan.

See your VLFP Funding Agreement – clause 13. Training and Professional Development for Landcare Facilitator

- The Organisation **must** allocate *(at least \$1,000 per year for professional development for the Landcare facilitator (adjusted on a pro-rata basis for organisations receiving less than the maximum VLFP funding))* in its annual budget from Victorian Landcare Facilitator Program funding for the training and professional development of their Landcare facilitator.
- The budget for the Organisation's Landcare facilitator training and professional development may be used to cover the cost of:
 - training workshop(s); and/or
 - time participating in the training workshop(s); and/or
 - travel and time spent travelling to and from training workshop(s).

This annual budget for the training and professional development of a Landcare facilitator is a great opportunity to support your Landcare facilitator to develop in their career, build their capability, knowledge and skills to enable them to deliver their role, and to develop new skills by attending formal training courses and seminars. The budget also offers an opportunity to support their professional development by attending conferences and forums that provide learning and capability building opportunities, and networking opportunities both locally and statewide in the Landcare and environmental volunteering community.

We have been asked this question by several employers – can the \$1,000 annual budget for the training and professional development of a Landcare facilitator be used for additional salary hours?

Answer:

The \$1,000 (pro rata for not fully funded roles) annual training and professional development budget can be used for additional salary hours for a Landcare facilitator to attend training and professional development opportunities that are either in-person or online. For example, if training is on a non-scheduled workday, the budget can be used towards the cost of attending a workshop (i.e. if it costs), and additional salary hours for the time participating in the workshop (i.e. additional to regular salary hours), as well as the travel time/cost if a Landcare facilitator has to travel to attend in-person training. Note - a Landcare facilitator's attendance at training and professional development workshops must have the prior agreement of a Landcare facilitator's employer.

Helpful materials

Professional Landcarer Knowledge and Skills Framework and self-assessment tool

Landcare Victoria Inc (LVI), with funding from DEECA, has developed a Professional Landcarer Knowledge and Skills Framework. *Download the framework [here](#).*

Developed in consultation with landcare professionals and their employers, this knowledge and skills framework establishes the foundation for the development and maintenance of the knowledge and skills needed to succeed in these critical roles.

LVI also developed a [self-assessment tool](#) for Landcare professionals to assess their skill levels in line with the Landcare Professionals Knowledge and Skills Framework.

VLFP Welcome Pack

The VLFP Welcome Pack is on the Victorian Landcare Gateway. The pack was developed by DEECA to assist Landcare facilitators with their roles and for employers of Landcare facilitators. It includes five modules and videos:

- Module 1 – overview of the Welcome Pack and an introduction to Landcare, its history, the Landcare model, and how Landcare has grown and evolved.
- Module 2 – details on key Victorian Government strategies, plans and policies, and their links to your work.
- Module 3 – details on the key stakeholders that support Landcare and environmental volunteer groups/networks in Victoria, and what each stakeholder does. This includes a:
 - one-page *Landcare in Victoria Stakeholder Map*
 - one-page *Victorians Caring for Landscapes* map that includes info on Victoria's environmental volunteer groups and the Victorian Government's funding and support for Landcare and environmental volunteering.
- Module 4 – details the Victorian Landcare Program's (VLP) Program Logic, Vision and Goals, and how the VLP's outcomes translate into the six Key Work Areas in a Landcare facilitator's Work Plan.
- Module 5 – explains how the Key Work Areas apply in the day-to-day work life of a Landcare facilitator.

Contact us

Please contact us at landcare@delwp.vic.gov.au if you require further assistance or have questions relating to the above information.